

Access Application Development Course Outline

1 day course

PREREQUISITES:

Access Advanced or similar

Course topics:

APPLICATION DESIGN

Examining an application
Planning an application

ADVANCED FORMS

Using grouped controls
Refining the user interface
Creating subforms

WORKING WITH FORM CONTROLS

Working with dialog boxes
Working with macro groups
Automating navigation across forms

SWITCHBOARDS AND SPLASH SCREENS

Working with Switchboards
Working with splash screens
Automating splash screens

CUSTOM TOOLBARS AND MENU BARS

Working with toolbars
Creating custom menu bars and shortcut menus